

# AMENDED

## AGENDA CITY COMMISSION MEETING COMMISSION CHAMBERS, CITY HALL MARCH 22, 2004 5:30 P.M.

### CALL TO ORDER

### INVOCATION

### PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

#### 1. APPROVE CITY COMMISSION MEETING MINUTES:

A. Regular meeting held March 8, 2004

#### 2. PROCLAMATIONS:

A. Proclaim April 2004 as Water Conservation Month

B. Proclaim April 11 – 17, 2004 as National Public Safety Telecommunications Week

#### 3. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

##### A. PURCHASING ITEMS:

1. LB-04-19 Hydraulic Digger Derrick Truck for Electric  
**Corrected Memo** Dept(\$169,959.00)
2. State Contract AS400 upgrade for MIS Dept (\$62,190.00)  
250-000-03-1
3. **Piggyback Reuse pipe for the US Hwy 441 Joint Trench Project**  
**GRU/JEA/OUC (\$706,849.11)**

##### B. RESOLUTIONS:

1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an amendment to the agreement between the City of Leesburg and Glatting Jackson Kercher Anglin Lopez Rhinehart Inc. (Glatting Jackson) to provide professional services associated with the development of the Land Development Code; and providing an effective date.
2. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Donald M. Bass for removal of Port O Port Hangar "I" at Leesburg Regional Airport; and providing an effective date.

3. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute an extension of lease between the City of Leesburg and Brainerd Helicopters, Inc. for the purpose of extending the term of the existing lease for the site located at 8846 Airport Boulevard for five additional years to expire on October 31, 2013; and providing an effective date.
4. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the agreement with Sennett Realty Group, Inc. and Century 21 Arrow Realty, Inc. for payment of real estate brokerage commission for procuring the Furniture Country lease agreement; and providing an effective date.
5. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Florida Design Professionals, Inc. for the purpose of providing design services for the Business and Technology Incubator; and providing an effective date.
6. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve an agreement between the City of Leesburg and the Scott Partnership Architecture, Inc. for the purpose of providing services related to design and construction of a recreational gymnasium for the City of Leesburg; and providing an effective date.
7. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Stephen E. Eusted and Brenda E. Eusted for concession stand operations at city special events, and providing an effective date.
8. Capital Improvement Bonds
  - A. A resolution of the City of Leesburg, Florida designating the Finance Team to work with the City in connection with the issuance of debt to acquire, construct and equip certain infrastructure improvements; authorizing the City Manager to execute the engagement letters; and providing an effective date.
  - B. A resolution expressing the intent of the City of Leesburg, Florida to acquire, construct and equip infrastructure improvements; expressing the intent for purposes of compliance with United States Treasury Regulation section 1.150-(2)(e) to reimburse with the proceeds of future tax-exempt financings, capital expenditures made with respect to the acquisition, construction, improvement and repair of such improvements; providing for the issuance by the city of notes, bonds or other obligations in one or more series in an aggregate principal amount not exceeding \$17,000,000 to pay the cost of such projects; and providing an effective date.

9. A resolution expressing the intent of the City of Leesburg, Florida to acquire, construct and equip infrastructure improvements described herein; expressing the intent for purposes of compliance with United States Treasury Regulation section 1.150(2)(e), to reimburse with the proceeds of future tax-exempt financings, capital expenditures made with respect to the acquisition, construction, improvement and repair of such improvements; providing for the issuance by the city of notes, bonds or other obligations in one or more series in an aggregate principal amount not exceeding \$1,300,000 to pay the cost of such projects; and providing an effective date.
10. A resolution of the City of Leesburg, Florida, authorizing the Mayor to submit an application for Public Library Construction Grant funds for design and construction of a new and expanded Leesburg public library; providing for assurance that the City will provide the required dollar-for-dollar match of the requested grant amount; that city funding is sufficient and available to design and construct a completed library building; that upon completion of the library project, sufficient funding will be available to operate the library facility; that the library building will be used exclusively for public library purposes and that the City will submit proposed changes to the use of the library facility to the Florida Division of Library and Information Services within 20 year of completion of construction; providing assurance as to ownership of the library site and proposed library building; and providing an effective date.
11. A resolution of the City Commission of the City of Leesburg, Florida, adopting the policies and procedures for the administration of the fire suppression system assistance program; and providing an effective date.
12. A resolution of the City Commission of the City of Leesburg, Florida, adopting the contract form and content for the administration of the fire suppression system assistance program; and providing an effective date.
13. A resolution of the City Commission of the City of Leesburg, Florida, amending paragraph A of the Overtime Policy (No 211), and paragraph A of the Compensatory Time Off Policy (No. 212) of the Leesburg Personnel Policy Manual; and providing an effective date.
14. A resolution of the City Commission of the City of Leesburg, Florida, amending paragraph B of the Alternative Work Schedules Policy (No. 213) of the Leesburg Personnel Policy Manual; and providing an effective date.
- 15. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, APPROVING A VARIANCE TO SECTION 19-107 OF THE CODE OF ORDINANCES TO EXTEND THE TIME FOR RECORDING A FINAL PLAT BY AN ADDITIONAL 90 DAYS FOR A TOTAL OF 270 DAYS; AND PROVIDING AN EFFECTIVE DATE. (MAJESTIC OAKS LANDING SUBDIVISION)**

**C. OTHER AGENDA ITEMS:**

1. Monthly Financial Report for February 2004
2. BPCA of \$ 15.00 per 1,000 kWh for April 2004
3. Notification of Community Redevelopment Agency Annual Financial Reports

**4. PUBLIC HEARINGS:**

**SIGN-UP SHEET (YELLOW) AT ENTRANCE TO COMMISSION ROOM FOR PERSONS WISHING INFORMATION ON THE COMPREHENSIVE PLANS**

- A. Second Public Hearing regarding a Community Development Block Grant application for Neighborhood Improvements
  1. Introduce a resolution authorizing submission of an application for the Small Cities Community Development Block Grant for Federal Fiscal Year
  2. Introduce a resolution accepting the Long Term and Short Term Objectives of the Community Development Plan
- B. Second reading of an ordinance accepting an utility easement from Citizens First Bank in Section 23-19-24
- C. Golden, Denson, and City Tire Service annexation, comprehensive plan changes, and rezoning
  1. Second reading of an ordinance annexing approximately 8.28 acres north and southwest of U.S. Hwy 441 and Fern Drive in Section 19-19-25
  2. Second reading of an ordinance amending the Comprehensive Plan, changing the future land use map designation of approximately 8.28 acres north and southwest of U.S. Hwy 441 and Fern Drive in Section 19-19-25 from County Urban to City Commerce
  3. Second reading of an ordinance rezoning approximately 8.28 acres north and southwest of U.S. Hwy 441 and Fern Drive in Section 19-19-25, from County C-2 to City C-3
- D. Wright and Batcheller property annexation, comprehensive plan change, and rezoning
  1. First reading of an ordinance annexing approximately 4.42 acres west of U.S. Hwy 27 and north of Pelican Isle Drive in Section 14-20-24
  2. First reading of an ordinance amending the Comprehensive Plan, changing the future land use map designation of 4.42 acres west of U.S. Hwy 27 and north of Pelican Isle Drive in Section 14-20-24 from
  3. First reading of an ordinance rezoning approximately 4.42 acres west of U.S. Hwy 27 and north of Pelican Isle Drive in Section 14-20-24 from County R-1 and CP to City C-3
- E. Purdum, Blue Nile, and Comcast property annexation and rezoning
  1. First reading of an ordinance annexing approximately 17.82 north of U.S. 441 and south of S.R. 44 in Section 16-19-25
  2. First reading of an ordinance rezoning approximately 17.82 acres north of U.S. 441 and south of S.R. 44 in Section 16-19-25 from County R-1 and CP to City C-3

- F. First reading of an ordinance amending §25-21 Schedules of regulations to add an Institutional District; amending §25-37 to provide for permitted uses within the district
- G. First reading of an ordinance amending Sections 22-246 and 22-249 of the Code of Ordinances pertaining to rates and charges for natural gas services for after-hours service calls and normal service calls
- H. First reading of an ordinance accepting an utility easement from George W. Smith, III for land in Section 23-19-25 ( Vista Avenue and US Hwy 441)
- I. First reading of an ordinance amending the Retirement Plan for the General Employees amending Section 8, Disability
- J. First reading of an ordinance amending various sections of the City Charter and Code of Ordinances separating the City Clerk and Finance Director positions

**5. CITY ATTORNEY ITEMS:**

- A. Report on Kristin Street Apartments lawsuit

**6. CITY MANAGER ITEMS:**

**7. ROLL CALL:**

**8. ADJOURN:** Motion, second, vote

**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.**

F.S.S. 286.0105 “If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” The City of Leesburg does not provide this verbatim record.